

KHS SCHOOL RESTART PLAN

(Updated 28/8/20)

Welcome Back to KHS 2020/21

ARRIVING AT SCHOOL

The new school day starts with the journey to school. It is mandatory that a face covering is worn if you are aged 13 years and over, if you are travelling on public transport unless you are exempt for medical reasons. It is strongly recommended that you wear a face covering on all dedicated school transport including buses and taxis.

You are encouraged to seek to use alternative methods of travel in particular:

- Active travel such as walking and cycling, where it is safe to do so. Using active travel for pupils' journey to school carries the lowest risk of transmission of COVID-19 and will bring a range of health benefits as part of a healthier lifestyle.



As you arrive at school, please enter through the designated door, where you will have your temperature checked by a member of staff. Pupils/staff who have a high temperature will not be permitted to attend school and should follow COVID Protocol i.e. arrange to be tested. This will be strictly enforced. Please wash your hands thoroughly on arrival to school, before making your way to your Bubble area, if you are in school before 8:45am, or to your form room, if you arrive after 8:45am.

Where possible, we would encourage you to arrive at school at the designated time; however, we understand this may not always be possible.

Years	Arrival Time
8 & Sixth Form	8:50
9 & 11	8:55
10 & 12	9:00

DESIGNATED DOORS

Year	Door
8	Right of Assembly Hall (beside Ms Reilly's Office)
9	Left of Assembly Hall (beside the drinks machine)
10	PE door
11	Senior Boys Cloakrooms
12	Sea doors, facing the huts
13 & 14	Beside the Caretaker's Room
Late bus people to register at General Office	Right of Assembly Hall (beside Ms Reilly's Office)

BUBBLE AREAS

On dry weather days, you will be allocated a Bubble Area outside (see next page)

Year	Wet Day Bubble Areas
8	8C - Junior Girls Cloakrooms 8G - Junior Girls Cloakrooms 8H - Junior Girls Cloakrooms 8J - Junior Girls Cloakrooms 8M - Year 12 Girls Cloakrooms
9	9M - Central Hall 9C - Technology Corridor 9H - Year 9 Boys Cloakrooms 9B - Music Corridor 9P - Home Economics Corridor
10	10C - Year 10 Boys Cloakroom 10F - Year 8 Boys Cloakroom 10K - Geography Corridor 10M - Science Corridor (Upstairs) 10S - Science Corridor (Upstairs)
11	11ST - Gym 11SM - Gym 11JH - Science Corridor (Downstairs) 11LC - Science Corridor (Downstairs)
12	12AC - Assembly Hall 12AF - Senior Boys Cloakrooms 12AG - Senior Boys Cloakrooms 12GM - Assembly Hall 12NS - Assembly Hall 12TC - Senior Boys Cloakrooms
13	Lecture Theatre
14	Common Room

Dry Day Bubble Areas



BREAK AND LUNCH TIME

DRY WEATHER

- Please leave the building through the nearest exit and enjoy some time in the fresh air.
- At the end of break, please enter the school building via your allocated door.
- Please sanitise your hands before entering the classroom.

WET WEATHER

- Please use the one-way system to make your way to your Bubble Area.
- At the end of break, please follow the one-way system to your next class.
- Please sanitise your hands before entering the classroom.

FOOD

- You should wash your hands before and after eating at break-time and lunch.
- Tuck shop will not be open.
- Drinks machine will not be available. We would encourage you to bring your own bottle of water.
- The school canteen will be available from 1 September 2020. Initially, this will be for free school meal pupils only. A hot meal, suitable as the main meal of the day, will be available. This will be reviewed as we move through September.

SCHOOL DAY

Time	Period
9:05	1
9:35	2
10:05	3
10:35	Breaktime
10:55	4
11:25	5
11:55	6
12:25	7
12:55	Lunch in Classroom
13:05	Lunch in Bubble areas
13:40	8
14:10	9
14:40	10

HOME TIME

Please leave the building, through the nearest exit, at the following time intervals.

Years	Time
8 & Sixth Form	3:00
9 & 11	3:04
10 & 12	3:08

IN CLASS

- Sanitise hands on entry
- No sharing of equipment/pens/stationery. Please ensure you have all equipment with you e.g. ruler, calculator, protractor and all books for each class. Staff/fellow pupils will not be permitted to lend your materials. This will be strictly enforced.
- Please remain at your desk, this will be your allocated seat for this class.

SIXTH FORM

- Years 13 and 14 must register in form class and should sign out and leave after their last timetabled lesson of the day, if possible.

HOMEWORK

- Work to be marked and assessed will be submitted electronically if possible, as staff should not be carrying pupil work home at the end of the school day.

UNIFORM

- While Coronavirus can land on fabrics and remain for some time, schools are not a high risk environment and where possible all young people should be encouraged to wear clean uniform or fresh clothes each day. This is not essential and pupils should wear full school uniform as normal.
- On the days when you have PE/Games on your timetable you should attend school in your **full KHS PE kit**. Pupils who choose to wear non-regulation PE kit will not be permitted to join their class. Parents will be contacted to bring correct uniform to school
- If you are not able to participate in Games, you must wear your full school uniform and submit a letter from a parent/guardian to your Form Tutor explaining the reason.

KEEPING YOURSELF AND OTHERS SAFE

FACE MASKS

You may see teachers, staff and other visitors in the school wearing face coverings or masks. This is to keep you, them and other people in the KHS family, safe and healthy.

Staff and pupils who wish to use face coverings during the routine school day may do so. We would strongly recommend you to wear a mask when inside the school building where it is safe and practicable to do so. It is essential that face masks are worn in Computer Rooms, some practical subjects and in the canteen.

These special arrangements in school are to keep you safe and healthy, and to help make sure you do not bring the virus home to family members.

When wearing a face covering you must wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting it on and after removing it. It is very important not to touch the face covering while you are wearing it. If the mask becomes damp, it must be replaced.

Face coverings in school are not mandatory and some pupils and staff are exempt from wearing them. It is important that we all respect one another and remember the reasons for not wearing a face covering may not always be visible.

To be effective face masks:-

- **MUST** cover both nose and mouth;
- **MUST** be changed when they become moist or damaged;
- **MUST** be worn once and then discarded – hands must be cleaned after disposal;
- **MUST NOT** be allowed to dangle around the neck; and
- **MUST NOT** be touched once put on, except when carefully removed before disposal.

BEHAVIOUR

The school's Promoting Positive Behaviour Policy has been adapted to address COVID-19 related incidents. The adapted policy allows sanctions up to and including exclusion for pupils:

- who fail to follow instructions relating to health and safety protocols,
- who wilfully refuse to adhere to arrangements of social distancing and
- who deliberately cough or spit at pupils or staff, putting them at risk.

COVID-19

If you exhibit any symptoms associated with COVID-19 you should not attend school. The N.I. Executive has rolled out a Test and Trace and Protect strategy designed to control the spread of COVID-19.

If you have had a negative result, it is important to still apply caution. If everyone with symptoms who was tested in your household receives a negative result, you can return to work providing you are well enough and have not had a fever for 48 hours.

The guidance is as follows:

- if you have symptoms of coronavirus or a positive test, you will need to stay at home for at least 10 days;
- if you live with someone who has symptoms or a positive test, you will need to stay at home for 14 days from the day the first person in the home started having symptoms;
- however, if you develop symptoms during this 14-day period, you will need to self-check in accordance with Test and Trace guidance and stay at home for 10 days from the day your symptoms started (regardless of what day you are on in the original 14-day period);
- 10 days after your symptoms started, if you do not have a high temperature, you do not need to continue to self-isolate. If you still have a high temperature, keep self-isolating until your temperature returns to normal. You do not need to self-isolate if you just have a cough after 10 days, as a cough can last for several weeks after the infection has gone;
- if you have symptoms and live with someone who is 70 or over, has a long-term condition, is pregnant or has a weakened immune system, try to find somewhere else they can stay for the 14-day isolation period;
- it is likely that people living within a household will infect each other or be infected already. Staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community.



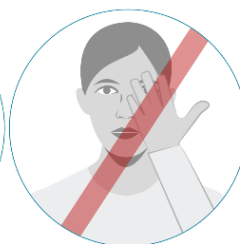
Coronavirus: What you need to do



Wash your hands



Use a tissue for coughs



Avoid touching your face